

AGENDA SUPPLEMENT (1)

Meeting: Warminster Area Board
Place: Old Registrar Office, Ground Floor, County Hall, Trowbridge
Date: Wednesday 19 September 2018
Time: 11.00 am

The Agenda for the above meeting was published on 11/09/2018. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Jessica Croman, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

6. **Urgent items** *(Pages 3 - 6)*

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Health and Wellbeing Steering Group Meeting

Tuesday 18 September 2018

10am – 12 noon

Notes of meeting

In attendance: David Reeves (PPG, Avenue Surgery & Health and); Bernice Robbins (Carers Champion); Deborah Gogarty (OP Champion and Chair); Jacqui Abbott (Wilts Council); Andrew Day (Alzheimer's Society); Ellie Simmonds (Quality Manager, Avenue Surgery).

Apologies; Pip Ridout (Wilts Council, Area Board rep); Babs Harris (Alzheimer's Society); Sue Fraser (Warminster Town Council)

1. Welcome, Introductions

Deborah (Chair) welcomed everyone to the meeting. There was a discussion about the remit of the group and relationships to other forums in the town. Jacqui talked about the history & the remit of the group. The group agreed that it would be useful to explore the relationship with other organisations further and agree who should be around the table.

2. Notes and matters arising

The notes of the last meeting were agreed. However, there seemed to be some confusion around Alzheimer's Society and Alzheimer's Support. It was agreed that David Reeves would liaise with Andrew Day regarding this and circulate the information

Action David Reeves / Andrew Day

Jacqui Abbott to talk to Sue Fraser and the Town Council about linking events. Jacqui reported that links were made whenever possible with the Town Council and other organisations, including the forthcoming Family Learning Festival.

JA to circulate the spreadsheet of activities that Deborah Gogarty collated.

JA to send JSA link to the group also.

David has spoken to both schools (Warminster and Kingdown) regarding the transport research project – he was waiting to hear following the new term.

3. Updates:

- a. Carers Champion There was now a Mental Health Carers Group at the MS Centre – a 2 hour drop in on Tuesdays, already well attended. Bernice and Teresa Bridges (AWP) were now looking at setting up an ex-military veterans group. Bernice is also working with Carers Support Wiltshire.

- b. OP Champion – DG attending various groups, e.g. Stroke Association, Codford Café, NCS etc. Questions are how are people referred to such organisations and funding. Very uplifting groups but trying to locate those who don't attend but would benefit is difficult.

Also met with Dorothy House and they have broadened their strategy to “enabling the community” to help themselves. 22 October, 11am to 1pm - John Davis will be walking around Warminster to raise awareness of the organisation.

- c. Dementia Centre – no update received but the new centre is open. There is lots of joint work ongoing with the organisation who are very supportive in the local community (see Men's Shed below)
- d. Avenue Surgery – Blood clinics drop in on Mon, Wed, Fri – working well now. Flu clinics more complicated this year based on over and under 65. Advert in journal – first letters are now out. Some may need to wait as vaccine comes in batches, but the message remains that the jabs are very important to have. Improved access – later in evenings and weekends. Some items are not available on prescription anymore – can be bought more cheaply. Quite a complicated process. This is a CCG initiative.

4. Future Projects

a. Warminster Shed

Jacqui reported on the recent shed meeting which was held to set up the Warminster shed. Frome and Westbury shedders attended and gave some inspirational stories. Four people then went on to form the new Warminster Shed. There is a further meeting on **Tuesday 2 October** 11am at the Civic Centre to appoint to the committee. Babs Harris from Alzheimer's Support had made available the space for the shed next to the Dementia Centre and also offered a wooden shed. This was an excellent prospect with scope for cross over of service users and shedders.

b. HWB on the radio

There had been an idea for some time for a slot on Warminster Community Radio to allow different groups and organisations to present short, snappy pieces of advice and information on their services. Maybe some pre-recorded and some instant news.

JA to chat to BM about taking this forward.

c. DAA / Safe Places

JA reminded group that we are also the Dementia Action Alliance for the town. The alliance members needed to be reminded of their duties and admin was required on the website. Deborah volunteered to talk to Alexandra Baker from Alzheimer's Society to improve the DAA in Warminster.

d. Volunteering Fair

There were plenty of ideas for a volunteering fair – exchange of information - stalls with volunteer opportunities and volunteers coming along to become volunteers – **Viva**

Volunteering! The date should tie in with National Volunteering week 1 – 7 June 2019. It was agreed to merge this with the annual Health Fair and the group would think about how this would work.

5. **Health and Wellbeing budget:** The budget for Health and Wellbeing initiatives was £7, 700. If the Area Board agreed funding for the suggested projects, the remainder would be £6,412.

6. Funding Recommendations:

Two projects were recommended for funding (subject to Area Board agreement):

- a. Meetings and Events Co-ordinator – this role would be for 2 hours per week only @ £9.50 per hour to include all costs. The total was £988. The role would be to support all of the administration and co-ordination of the Health and Wellbeing group including meetings and events – see role description attached. Babs Harris has agreed that Alzheimer’s Support would be the employer and the role could work out of the Dementia Centre. It was felt that this would be an ideal solution which would encourage organisations to work together on the health and wellbeing priorities.
- b. A second amount of funding was agreed for the Health and Social Care Forum network meetings which would cost £300 for the whole year. This group acted as the wider forum for the Health and Wellbeing group. It was a useful networking and information sharing meeting for professionals and charity groups covering the Warminster area.

AOB

Family Learning Festival – October half term – “Try it here, take it home”

Health and Volunteering Fair – **1 June 2019 TBA**

Friday is Alzheimer’s Day – a new Carers Group at Whitehorse Surgery – monthly for Carers of people living with dementia – 10.30 – 12 open to all, refreshments

Side by Side service for people living with dementia – free service – can be local, in own home or by telephone. Includes dog visits!

Self-referral from anywhere.

The Chair suggested that a Communication Strategy would be useful and David volunteered to put a few notes together as his background was in communications.

Appendix I: Warminster Area Board Health and Wellbeing Group

Meeting and Events Co-ordinator

Hours 2 per week = £988 Gross (£9.50 per hour)

The role will act as the co-ordinator to support the steering group and wider forum meetings along with additional health and wellbeing meetings and events. The role will also support the priority initiatives and projects.

The role will include:

- Preparation of agendas, papers & notes for the Steering Group.
- Event management for the wider forum and Health and Wellbeing events to include venues, organising refreshments, invitations & publicity. Examples include Warminster Joint Strategic Needs Assessment; Warminster Health Fair, Volunteer Fair, support for Health and Wellbeing themed Area Board meetings.
- Take forward the Health and Wellbeing priorities and themed project groups as and when required (e.g. transport, loneliness and isolation, information and advice DAA, Warminster Shed)
- Supporting the Health and Wellbeing Champions as required
- Work with the Community Engagement Manager in Health and Wellbeing activities & initiatives as required
- Supporting a joined-up approach to Health and Wellbeing in Warminster and the surrounding villages

Report to Warminster Area Board
Date of meeting 19th September 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

Due to the time restraints – the Local Youth Network Management Group was unable to meet, however, a group of students from Kingdown school met to consider the grant application and to go through the process. The application was sent to the Local Youth Network Management Group. Both the students from Kingdown School and the LYN Management Group has put forward their recommendations which makes up this report.

Applicant	Amount requested	LYN Management Group recommendation
Army Welfare Service	£930.00	Award in full in line with the conditions below

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2018/19 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2018/19 Warminster Area Board was allocated £17,568.00

4.2. The Warminster Area Board Youth Funding balance for 2018/19 is £12,961.00

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £12,031.00

5. LYN report

Due to the time restraints – the Local Youth Network Management Group was unable to meet, however, a group of students from Kingdown school met to consider the grant application and to go through the process. The application was sent to the Local Youth Network Management Group. Both the students from Kingdown School and the LYN Management Group has put forward their recommendations which makes up this report.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
617	Army Welfare Service	Warminster Family Learning Festival	£930.00
Project description Short paragraph description of the project: Wiltshire Council the Army Welfare Service and other local organisations would like to run a family learning festival in Warminster. The family learning festival theme this year is try it here take it home. The festival would provide learning activities that are fun informal inclusive and inter-generational.			
Recommendation of the Local Youth Network Management Group It was agreed to award the full amount if the following conditions			

Conditions apply

£730.00 to be awarded– if applicant is unable to provide a list of activities ran in the villages as part of the festival, as the application does not specify.

No unpublished documents have been relied upon in the preparation of this report

Report Author

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